



HORNDDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

**MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD AT JUBILEE HALL ON
16TH MAY 2022 AT 7:30 PM**

PRESENT: Councillors D Alexander (Chairman), Mrs L Evans, A Forbes (Vice Chairman), J Lay, B Raymond.

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer (Minute Taker); Simon Ritson, Responsible Financial Officer.

PUBLIC ATTENDANCE: One member of the public present.

F&GP 001/22/23 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies of absence were received from Cllr Little and Cllr Prosser.

F&GP 002/22/23 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

F&GP 003/22/23 **TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC**

The meeting was duly opened to members of the public.

F&GP 004/22/23 **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 7TH FEBRUARY 2022**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 07 February 2022, are duly signed as a true record of the meeting.

All agreed.

F&GP 005/22/23 **TO RECEIVE AND CONSIDER THE FINAL 2021/2022 MANAGEMENT ACCOUNTS**

A report was circulated by the Responsible Finance Officer (RFO), a discussion took place in respect of the underspend accruing due to staff vacancies within the Countryside Team, and the income generated from hall hire income exceeding expectation.

F&GP 006/22/23

TO CONSIDER FUNDING IN RESPECT OF THE PURCHASE OF CCTV MONITORS, AND THE IT UPGRADE PROVISIONALLY AGREED BY COUNCIL

A report which had been previously circulated was discussed, insofar as the agreed purchase of CCTV equipment would be funded from the Jubilee Reserve.

In terms of the purchase and funding of the IT equipment, a discussion took place which focused upon the suitability of the system as per the quotation. A concern was raised regarding the server being more powerful than necessary for our purpose, and a cost reduction could be made if a smaller system was purchased.

Members considered the specification of the current equipment, and the requirements of the system. The consensus was that the upgrade was appropriate for our needs and to be funded from the IT EMR and the General Reserve.

It was agreed to recommend the quotation as presented to the next meeting of the Council.

F&GP 007/22/23

TO RECEIVE A REPORT AND REVIEW THE CURRENT EARMARKED AND GENERAL RESERVES

The RFO circulated a report and informed Members that at this time of the year, there is an option to either amend or confirm the reserves in place. Members confirmed the position of the reserves as being acceptable, with one amendment pertaining to the IT expenditure requiring £3,000 from the General Reserve.

F&GP 008/22/23

TO RECEIVE AND CONSIDER THE APPLICATION IN RESPECT OF THE FOLLOWING GRANTS:

- **HOLY RRINITY BLENDWORTH CHURCH - £1,000**
- **CITIZENS ADVICE EAST HAMPSHIRE - £1,000**
- **VICTIM SUPPORT - £200**

Members discussed the applications and it was agreed to recommend the above awards to Council.

Meeting closed at 20:45pm

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Chairman

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Dated