



HORNDEAN PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT JUBILEE HALL ON MONDAY 27 MARCH 2017 AT 6.30 PM.

PRESENT: Cllr A Forbes, (Vice Chairman) acting Chairman
Cllr D Alexander, Cllr M Burrige (arrival time of 6.55pm), Cllr Mrs. L Evans, Cllr P Little.

IN ATTENDANCE: Carla Baverstock-Jones, Chief Officer, Sarah Guy, Senior Administrator (Minute Taker), Simon Ritson, Responsible Financial Officer.

PUBLIC ATTENDANCE: One member of the public was present.

F&GP 025/16/17 **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr D Evans (Chairman).

No apologies for absence were received from Councillor Mrs. D Denston.

F&GP 026/16/17 **TO RECEIVE ANY DECLARATIONS OF INTEREST**

No declarations of interest were received.

F&GP 027/16/17 **PUBLIC SESSION**

The meeting was duly opened.

Mr Stuart, CEO of East Hampshire Citizens Advice Bureau said he had attended the meeting as a courtesy visit, given that he had submitted a grant application form.

F&GP 028/16/17 **TO APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 07 NOVEMBER 2016**

It was **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on the 07 November 2016 be duly signed as a true record of the meeting.

F&GP 029/16/17 **TO RECEIVE AND CONSIDER THE REVISED FINANCIAL REGULATIONS-HPC**

The revised HPC Financial Regulations were circulated and a discussion took place.

It was **RESOLVED** that

- The HPC Financial Regulations be amended to show any changes as highlighted text, rather than as tracked changes, showing only the new text.
- Paragraph 10.4 be agreed.
- The wording for Paragraph 8 be investigated by the Chief Officer.
- The revised HPC Financial Regulations be sent to the Finance & General Purposes Committee before the Committee meeting, to allow any discussions regarding amendments to take place.

F&GP 030/16/17 **TO RECEIVE AND CONSIDER A REVISION TO THE FORMAT OF THE ORDERS OF PAYMENTS**

A revised version to the format of the Orders of Payments, produced by Cllr Forbes was circulated.

A revised alternative version to the format of the Orders of Payments, produced by the RFO was also circulated.

A discussion took place and it was agreed that the Finance & General Purposes Committee preferred the portrait layout instead of the landscape layout.

It was **RESOLVED** that the revised version of the Orders of Payments, produced by the RFO be agreed with the following amendments

- An additional column be added down the left-hand side of the document showing a list of sequential numbers.
- Font size to be increased.

F&GP 031/16/17 **TO RECEIVE AND CONSIDER THE APPLICATIONS IN RESPECT OF THE FOLLOWING GRANTS**

- Blendworth Church Centre - £600.
- The Bereavement Counselling Charity - £1,000.
- Horndean Community Association – Annual Capital Grant - £3,000.
- Home-Start Butser - £1,500.
- Holy Trinity Church Blendworth - £500.
- Citizens Advice East Hampshire - £2,000.
- Horndean Walking Netball - £200.

The RFO informed Members that the Annual Grant Budget was £8,000 and said that £1,300 had already been committed, earlier on in the year.

BLENDWORTH CHURCH CENTRE

It was agreed to recommend to Council that the grant application request of £600 be awarded. This was proposed by Cllr Mrs L Evans and seconded by Cllr Alexander.

THE BEREAVEMENT COUNSELLING CHARITY

It was agreed to recommend to Council that the grant application request of £1,000 be awarded. This was proposed by Cllr Little.

HORNDEAN COMMUNITY ASSOCIATION

It was agreed to recommend to Council that the grant application request of £3,000 be declined due to their accounts not being up to date. This was proposed by Cllr Forbes and seconded by Cllr Alexander.

The Committee agreed to consider a new grant application in the next financial year for 2017/18, along with their up to date accounts if they wished to submit a new request.

HOME-START BUTSER

It was agreed to recommend to Council that the grant application request of 1,500 be awarded. This was proposed by Cllr Alexander.

HOLY TRINITY CHURCH BLENDWORTH

It was agreed to recommend to Council that the grant application request of £500 be awarded. This was proposed by Cllr Burrige.

CITIZENS ADVICE EAST HAMPSHIRE

The RFO highlighted that the grant application request was in fact for £4,000 as the request was for two years contributions: 2016/17 and 2017/18.

It was agreed to recommend to Council that the grant application request of £2,000 be awarded for 2016/17. The Committee agreed that they would be happy to consider a new grant application in the next financial year for 2017/18, after seeing what plans had been put in place to open a CAB outreach in Horndean.

HORNDEAN WALKING NETBALL

It was agreed to recommend to Council that the grant application request of £200 be rejected due to the group not having a bank account.

The Committee agreed that if the group were to open a bank account, they would consider a grant application in the future.

The meeting closed at 7.30pm

David Alcock
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Chairman

15 MAY 2017
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Dated